

Guidelines for the External Theoretical Examinations of the 2nd semester diploma students (Regular & Casual) in Engineering & Technology through the online proctored examinations in the academic session 2020-21

Dear students

You are hereby informed that the external theoretical examinations for the **2nd semester in the academic session 2020-21 will be held on and from 19.01.2022 through online Proctored examinations.**

Schedule for the said examinations is attached herewith.

Now, for the convenience of all concerned, following basic guidelines are being issued in connection with the said online proctored examinations.

1. During the examinations, all students must switch on their camera of the device by which they appear in the examinations. Students, who will not switch on their camera of their device during the examination, will be marked as **ABSENT**.
2. The answer-scripts of the students must be uploaded by the students within stipulated time.
3. Answer scripts of the students will be treated as cancelled if it will not be submitted within stipulated time and the concerned students will be marked as **ABSENT**.
4. Students should appear for the examinations from the place where they will not normally face any internet connectivity problem.
5. Duration of online proctored examinations will be **1.5 hours for full paper (For Regular/Casual Students, Full Marks: 60 / 70)** and **1 hour for half paper (For Casual Students only, Full Marks: 35)**.
6. Time of examinations will be 2.00 pm to 3.30 pm for full paper and 2.00 pm to 3.00 pm for half paper.
7. Students will receive a google drive link for downing the question papers. The link will remain same for all day's examinations.
8. The password protected question papers will be available in the aforesaid google drive link. All eligible Students will receive the password to open their question papers on each day's examination. Password will be sent through the **Email 15 minutes before commencement of the examinations.**
9. Students have to write the answer of the questions in own handwriting using A4 size pages. Each completed answer scripts must possess a **FRONT PAGE** (A4 size) carrying details (Course Name, Registration No, Roll No., Subject Name & Date of Examination) of the student. A blank copy of the FRONT Page of answer script has been attached here in under as Annexure-I. Students have to **take printout of the blank front page and fill it carefully for each day's examination.**
10. After completion of the examination, students have to send a scanned copy of the answer script along with the filled in front page (in single PDF file only) to the below mentioned Email within the stipulated time. The PDF file should be named as –

< Registration No.> _ <Subject Code> _ <Date of Examination>

Scanned signature of the students on the front page/ answer scripts will not be acceptable.

Name of the Department	Department wise Email ID for sending answer script
Printing Technology	exam.rpt.dp@wbscte.ac.in
Multimedia Technology	exam.rpt.mt@wbscte.ac.in
Photography	exam.rpt.pho@wbscte.ac.in

11. Examination Cell will send confirmation message through E-mail to the students after getting the answer scripts successfully on each day of examination.

12. Students will be provided with **additional time of 30 minutes for sending the scanned answer script after the examination hours**. As there is time restriction for sending the answer script to the Institute, students should be very much careful about it and must make necessary arrangements prior to appearing in the examination on each day.

13. Students must preserve the physical answer scripts without any alteration until the publication of the result. Making changes in physical answer scripts after sending to their respective Institute would result in Cancellation of examination.



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION & SKILL DEVELOPMENT

(Technical Education Division)

Programme for External Examinations of Theoretical Subjects for the 2nd Semester Diploma Students (REGULAR)

in Engineering & Technology/Architecture/MOPM

(Academic Session 2020-21)

Date	Time	For All Disciplines except ID, DP, PHO, MT, ARCH and MOPM	Photography (PHO)	Printing Technology (DP)	Architecture Engineering (ARCH)
19.01.2022 WED	2 p.m. to 3.30 p.m.	Introduction to IT Systems (201N)	Introduction to IT Systems (201N)	Introduction to IT Systems (201N)	—
20.01.2022 THU	2 p.m. to 3.30 p.m.	Applied Physics-II (202N)	Applied Physics-II (202N)	Applied Physics-II (202N)	—
24.01.2022 MON	2 p.m. to 3.30 p.m.	Fundamentals of Electrical & Electronics Engineering (203N)	Basic Photography I (208N)	Basic Engineering for Printing (206N)	—
25.01.2022 TUE	2 p.m. to 3.30 p.m.	Mathematics-II (204N)	Mathematics-II (204N)	Mathematics-II (204N)	Mathematics-II (204N)
27.01.2022 THU	2 p.m. to 3.30 p.m.	Engineering Mechanics (205N)	Basic Photography II (209N)	Material Science for Printing (207N)	Engineering Mechanics (205N)

Date: 11th January, 2022


Chief Administrative Officer
WBSCT&VE&SD




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*Programme for External Examinations of Theoretical Subjects for the 2nd Semester Diploma Students (REGULAR)
in Engineering & Technology/Architecture/MOPM
(Academic Session 2020-21)*

Date	Time	Interior Design (ID)	Multi Media Technology (MT)	Modern Office Practice & Management (MOPM)
19.01.2022 WED	2 p.m. to 3.30 p.m.	Introduction to IT Systems (201N)	Introduction to IT Systems (201N)	Introduction to IT Systems (201N)
20.01.2022 THU	2 p.m. to 3.30 p.m.	Applied Physics-II (202N)	Applied Physics-II (202N)	Business Economics (213N)
24.01.2022 MON	2 p.m. to 3.30 p.m.	Interior Design Fundamentals-I (212N)	Multimedia Fundamentals (210N)	Basic Accountancy (214N)
25.01.2022 TUE	2 p.m. to 3.30 p.m.	Mathematics-II (204N)	Mathematics-II (204N)	Business Statistics - I (215N)
27.01.2022 THU	2 p.m. to 3.30 p.m.	Engineering Mechanics (205N)	Introduction to Graphics Design (211N)	Conversational English - I (216N)
28.01.2022 FRI	2 p.m. to 3.30 p.m.	—	—	Office Organization & Methods (217N)

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WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION & SKILL DEVELOPMENT

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*Programme for External Examinations of Theoretical Subjects for the 2nd Semester Diploma Students (CASUAL)
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(Academic Session 2020-21)*

Date	Time	All Branches except ARCH, MOPM, MT, PHO, DP and ID	ARCH	MOPM	MT	PHO	DP
19.01.2022 WED	11.30 a.m. to 12.30 p.m.	Applied Physics [202-S]	Applied Physics [202-S]	Principles of Management-II [211-S]	Applied Physics [202-S]	Applied Physics [202-S]	Applied Physics [202-S]
20.01.2022 THU	11.30 a.m. to 12.30 p.m.	Applied Chemistry [203-S]	Applied Chemistry [203-S]	Business Statistics-I [212-S]	Applied Chemistry [203-S]	Applied Chemistry [203-S]	Applied Chemistry [203-S]
24.01.2022 MON	11.30 a.m. to 1 p.m.	Business Economics & Accountancy [201-S]	Business Economics & Accountancy [201-S]	Business Economics & Accountancy [201-S]	Business Economics & Accountancy [201-S]	Business Economics & Accountancy [201-S]	Business Economics & Accountancy [201-S]
25.01.2022 TUE	11.30 a.m. to 12.30 p.m.	Strength of Materials [207-S]	Strength of Materials [207-S]	—	—	—	—
	11.30 a.m. to 1 p.m.	—	—	Secretarial Practice [215-S]	Multimedia Development [210-S]	Basic Photography-II [209-S]	Basic Printing [208-S]
27.01.2022 THU	11.30 a.m. to 12.30 p.m.	Electrical Technology [206-S]	—	—	—	—	—
28.01.2022 FRI	11.30 a.m. to 12.30 p.m.	Engineering Drawing [205-S]	Engineering Drawing (For Architecture) [216-S]	Organisation & Methods [214-S]	Engineering Drawing [205-S]	Engineering Drawing [205-S]	Engineering Drawing [205-S]
29.01.2022 SAT	11.30 a.m. to 1 p.m.	Engineering Mathematics [204-S]	Engineering Mathematics [204-S]	Conversational English-I [213-S]	Engineering Mathematics [204-S]	Engineering Mathematics [204-S]	Engineering Mathematics [204-S]

Date: 11th January, 2022


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The Regional Institute of Printing Technology
 Examination Schedule - Online Proctored Examination (OPE) for Semester 2 : January , 2022

Date	Time	Branch	Subject	Subject Code	Links to Join the Proctored Exam via Google Meet
19.01.2022 Wednesday	2.00 pm - 3.30 pm	DPS2 (29)	Introduction to IT Systems	201N	https://meet.google.com/ase-dxmh-edc
		PHO S2[18]			https://meet.google.com/cnf-tbpm-wty
		MT S2 [22]			https://meet.google.com/sry-osau-wch
20.01.2022 Thursday	2.00 pm - 3.30 pm	DPS2 (29)	Applied Physics II	202N	https://meet.google.com/igc-tibd-qwk
		PHO S2[18]			https://meet.google.com/voi-msmz-mzx
		MT S2 [22]			https://meet.google.com/ogq-rpua-kbs
24.01.2022 Monday	2.00 pm - 3.30 pm	DPS2 (29)	Basic Engg. For Printing	206N	https://meet.google.com/knq-kyzh-tkk
		PHO S2[18]	Basic Photography I	208N	https://meet.google.com/htk-wujp-fxz
		MT S2 [22]	Multimedia Fundamentals	210N	https://meet.google.com/amd-gpxo-xaa
25.01.2022 Tuesday	2.00 pm - 3.30 pm	DPS2 (29)	Mathematics II	204N	https://meet.google.com/ewe-ycfe-oqp
		PHO S2[18]			https://meet.google.com/dfo-gmim-prp
		MT S2 [22]			https://meet.google.com/bmp-amvt-hkn
27.01.2022 Thursday	2.00 pm - 3.30 pm	DPS2 (29)	Material Science for Printing	207N	https://meet.google.com/mnn-ibnn-jcf
		PHO S2[18]	Basic Photography II	209N	https://meet.google.com/zwz-wioz-kmk
		MT S2 [22]	Introduction to Graphics Design	211N	https://meet.google.com/uxg-yqit-gag



West Bengal State Council of Technical and Vocational Education and Skill Development
(Technical Education Division)

FRONT PAGE

External Examinations of Theoretical Subjects for 2nd Semester Diploma Students (January-2022)

COURSE NAME		
REGISTRATION NUMBER		
ROLL NUMBER		
SUBJECT		
DATE OF EXAMINATION		
FULL SIGNATURE OF THE STUDENT		

INSTRUCTION TO THE EXAMINEES

- i) Take print this page for each examination. Fill it up and attach on the top of the answer script. Use A4 size paper. Leave backside of the front page blank.
- ii) Use A4 size paper to write your answers. Write answers in own handwriting.
- iii) Specify page number at the top of each page of the answer script.
- iv) Write registration number and put full signature at the bottom of each page of the answer script. Scanned signature is not accepted.
- v) Do not forget to attach the front page. In absence of duly filled in front page, answer script may be treated as incomplete and may not be considered for evaluation.
- vi) Send the answer script along with the filled in front page to your Institute (in single pdf File) within the stipulated time for each day's examination.