

Mandatory Disclosure
Updated as on 04.03.2024

1. Name of the Institution:

Name: Asansol Polytechnic
Address: P.O. Dakshin Dhadka, Asansol
Dist: Paschim Bardhaman, Pin: 713 302
West Bengal, India
Telephone No. +91 341 2270 053
E-mail: asansolpolytechnic_mes@yahoo.com
Website: www.polytechnic.wbtetsd.gov.in/asansolpoly

2. Name and address of the Trust/ Society/ Company and the Trustees:

Name: Department of Technical Education, Training & Skill Development, Government of West Bengal
Address: Karigari Bhawan, Plot No. B-7, AA-III, 2nd Floor, Newtown, Rajarhat, Kolkata-700 160
Contact No. 033- 23247342 (Office of the Director-in-Charge, Technical Education & Training)

3. Name and Address of the Vice Chancellor/ Principal/ Director:

Name: Biplab Chattaraj
Designation: Principal-in-Charge
Address: Asansol Polytechnic
P.O. Dakshin Dhadka, Asansol
Dist: Paschim Bardhaman, Pin: 713 302
West Bengal, India
Mob No: +91 96350 88297

4. Name of the affiliating University/ Council:

Name: West Bengal State Council of Technical & Vocational Education And Skill Development (A Statutory Body under Government of West Bengal Act XXVI of 2013)
Technical Education Division (Erstwhile West Bengal State Council of Technical Education)

Address: Karigari Bhavan, 4th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

5. Governance:

a. Governing Body:

SI No.	Name	Designation	Role
1.		Sub-Divisional Officer	Chairman
2.		MLA	Member
3.		General Manager, DIC	Member
4.		Nominee of AICTE Regional Officer	Ex-Officio Member
5.		Nominee of AICTE	Member
6.		Dy. Director, DTET	Member
7.		Nominee of WBSCTVESD	Member
8.		Industrialist/ Educationist nominee	Member
9.		Lecturer, Asansol Polytechnic	Member
10.		Head Clerk, Asansol Polytechnic	Member
11.		Principal-in- Charge	Member Secretary

b. Anti- Ragging Committee:

SI No.	Name	Designation
1.	Biplab Chattaraj	Principal-in- Charge
2.	Dr. Siddhartha Sankar Mandal	Secretary, Academic Council
3.	Mr. Janardan Das	HOD, Dept. of Mine Surveying
5.	Jb. Golam Sarware Jahan	HOD, Dept. of Mining Engineering
6.	Dr. Sabitri Majhi	Lecturer in Sc. & Humanities

7.	Mr. Rahul Pal	HOD, Dept. of Civil Engineering
8.	Mr. Saikat Das	HOD, Dept. of Metallurgical Engineering
9.	Dr. Giridhar Majhi	Lecturer in Electrical Engineering
10.	Mr. Dinesh Singh	HOD, Dept. of Mechanical Engineering
11.	Mr. Ajitesh Barman	Lecturer & Hostel Superintendent, Girls' Hostel
12.	Mrs. Saswati Dey	Lecturer in Architecture
13.	Mr. Ashis Saha	Head Clerk
14.	Ms. Amrita Prasad	First Year Student
15.	Mr. Pratham Poddar	First Year Student
16.	Ms. Arpita Majee	First Year Student
17.	Mr. Titas Dutta	First Year Student
18.	Ms. Richa Ruidas	First Year Student
19.	Mr. Satyajit Saha	First Year Student
20.	Mr. Argha Dey	Final Year Student
21.	Mr. Dibyananda Banerjee	Final Year Student
22.	Mr. Rajdeep Choubey	Final Year Student
23.	Mr. Rudra Ruidas	Final Year Student
24.	Mr. Rakesh Roushan Kumar	Final Year Student
25.	Mr. Arman Khan	Final Year Student
26.	Mr. Dinesh Mishra	Representative of the SDM, Asansol Sadar
27.	Mr. Amit Halder	Officer-in-Charge, Asansol North P.S.
28.	Jb. Anwarul Islam	Representative of NGO
29.	Mr. Trinanjan Chatterjee	Local Journalist
30.	Mr. Mihir Kotal	Parent of First Year Student
31.	Mr. Sanju Prasad	Parent of First Year Student

c. Online Grievance Redressal Mechanism:

Available at institute website and one centralised “Online Grievance Redressal Mechanism” for students is already available at departmental website of Department of Technical Education, Training & Skill Development, Government of West Bengal.

Link: <http://www.wbtetsd.gov.in/citizen/grievance>

d. Students’ Grievance Redressal Committee

Sl No.	Name	Designation	Role
1.	Mr. Biplab Chattaraj	Principal-in- Charge	Chairperson
2.	Mr. Nikhil Jyoti Bhattacharjee	Lecturer in Mining Engineering	Member
3.	Mr. Arun Nandi	Lecturer in Humanities	Member
4.	Dr. Sabitri Majhi	Lecturer in Mathematics	Member
5.	Ms. Sharmi Chakraborty	Student Representative	Special Invitee

e. Internal Committee (IC)

Sl No.	Name	Designation	Role
1	Dr. Sabitri Majhi	Lecturer in Mathematics	Presiding Officer
2	Mr. Rahul Pal	Lecturer in Civil Engineering	Member
3	Mrs. Saswati Dey	Lecturer in Architecture	Member
4	Mrs. Shefali Datta	Instructor	Member
5	Mr. Ashis Saha	Head Clerk	Member
6	Ms. Sharmi Chakraborty	Final year student	Member
7	Ms. Rakhi Dutta	Final year student	Member
8	Ms. Sujata Das	Final year student	Member
9	Jb. Anwarul Islam	Representative of NGO	Member

f. Committee for SC/ST

Sl No.	Name	Designation
1.	Mr. Biplab Chattaraj	Principal-in- Charge
2.	Dr. Siddhartha Sankar Mandal	Lecturer in Foundry Technology
3.	Mr. Ajitesh Barman	Lecturer in Metallurgical Engineering
4.	Dr. Sabitri Majhi	Lecturer in Mathematics
5.	Mrs. Shefali Datta	Instructor

g. Internal Quality Assurance Cell (IQAC)

Sl No.	Name	Designation	Role
1.	Mr. Biplab Chattaraj	Principal-in- Charge	Chairperson
2.	Mr. Pankaj Kumar	Lecturer in Mine Surveying	Secretary
3.	Mr. Janardan Das	HOD, Dept. of Mine Surveying	Member
4.	Mr. Mrinmoy Ghosh	HOD, Dept. of Metallurgical Engineering	Member
5.	Jb. Golam Sarware Jahan	HOD, Dept. of Mining Engineering	Member
6.	Mr. Rahul Pal	HOD, Dept. of Civil Engineering	Member
7.	Mr. Sanjib Deb	HOD, Dept. of Electrical Engineering	Member
8.	Mr. Sujit Banerjee	HOD, Dept. of Mechanical Engineering	Member
9.	Mr. Arun Nandi	HOD, Dept. of Sc. & Humanities	Member
10	Mr. Rajib Banerjee	OSD, Department of Technical Education	Representative of DTE

11.	Dr. D Roy	Associate Professor, NIAMT	Ex- Student
12.	Mr. Sabyasachi Roy	Ex-Student	Ex-Student

h. Institute Industry Cell

Sl No.	Name	Designation	Role
1.	Mr. Prasanta Mandal	General Manager, DIC Paschim Bardhaman	Chairman
2.	Mr. Shambhu Nath Jha	Hony Secretary, Asansol Chamber of Commerce	Convenor
3.	Mr. Mrinmoy Ghosh	Lecturer & TPO, Asansol Polytechnic	Member
4.	Dr. Siddhartha Sankar Mandal	Lecturer, Asansol Polytechnic	Member
5.	Mr. Arun Nandi	Lecturer, Asansol Polytechnic	Member
6.	Rahul Pal	Lecturer, Asansol Polytechnic	Member

6. Programmes:

a. Name of the Programmes approved by AICTE:

- i. Diploma in Civil Engineering
- ii. Diploma in Electrical Engineering
- iii. Diploma in Mechanical Engineering
- iv. Diploma in Metallurgical Engineering
- v. Diploma in Mine Surveying
- vi. Diploma in Mining Engineering

b. Total number of Programmes: 6 (Six)

c. Details of Programmes:

Sl No	Name	AICTE Approved Intake	Fee in Rs. /Month	Duration	Actual Admissions in 1st year		
					AY 2023-24	#AY 2022-23	#AY 2021-22

1.	Diploma in Civil Engineering	30+3*	50/-	3 Yrs	29	26	24	All courses are affiliated to West Bengal State Council Of Technical & Vocational Education And Skill Development. https://sctve.sd.wb.gov.in
2.	Diploma in Electrical Engineering	60+6*	50/-	3 Yrs	63	55	48	
3.	Diploma in Mechanical Engineering	30+3*	50/-	3 Yrs	31	23	26	
4.	Diploma in Metallurgical Engineering	60+6*	50/-	3 Yrs	60	59	52	
5.	Diploma in Mine Surveying	20+2*	50/-	3 Yrs	19	18	18	
6.	Diploma in Mining Engineering	40+4*	50/-	3 Yrs	40	32	38	

* Admission is done in the 2nd year as lateral entry as per AICTE norms.

As per registration done by the WBSCTVESD.

7. Faculty:

Sl No.	Name	Designation	Qualification
Department of Civil Engineering			
1.	Mr. Rahul Pal	Lecturer in Civil Engineering & HOD	M.E. in Civil Engg.
2.	Mr. Sabyasachi Dey	Lecturer in Civil Engineering	M.E. in Structural Engg.
3.	Mrs. Saswati Dey	Lecturer in Architecture/ Working	M.Tech. in Structural Engg.
4.	Mr. Sadhan Mohanta	Lecturer in Civil Engineering	M.E. in Civil Engg.
Department of Electrical Engineering			
5.	Mr. Biplab Chattaraj	Lecturer in Electrical Engineering & PIC	M.E. in Electrical Engg.
6.	Mr. Sanjib Deb	Lecturer in Electrical Engineering & HOD	M.Tech in Electrical Engg.

7.	Dr. Giridhar Maji	Lecturer in Electrical Engineering	B. Tech in Electrical Engg., M.Tech in Information Tech. Ph.D in Information Tech.
8.	Mr. Namrajit Dey	Lecturer in Electrical Engineering	M.E. in Electrical Engg.
9.	Mr. Partha Tewari	Lecturer in Computer Application	M.Tech in Computer Sc. & Tech.
10.	Mrs. Shefali Datta	Instructor/ Working	
Department of Mechanical Engineering			
11.	Mr. Dinesh Singh	Lecturer in Mechanical Engineering & HOD	M.Tech in Mechanical Engg.
12.	Mr. Joydeep De	Lecturer in Mechanical Engineering	M.E. in Mechanical Engg.
13.	Mr. Sujit Banerjee	Lecturer in Mechanical Engineering	M.E. in Mechanical Engg.
14.	Mr. Rajat Subhra Bhowmik	Lecturer in Mechanical Engineering	M.E. in Production Engg.
Department of Metallurgical Engineering			
15.	Mr. Saikat Das	Lecturer in Metallurgical Engineering & HOD	B.E. in Metallurgical Engg.
16.	Dr. Siddhartha Sankar Mandal	Lecturer in Foundry Technology	Ph.D in Metallurgical Engg.
17.	Mr. Mrinmoy Ghosh	Lecturer in Metallurgical Engineering & TPO	B.E. in Metallurgical Engg.
18.	Mr. Ajitesh Barman	Lecturer in Metallurgical Engineering	M.Tech. in Metallurgical Engg.
19.	Mr. Anupam Ray	Laboratory Assistant (Metallurgy)	B.Com
20.	Mr. Ujjal Das	Laboratory Assistant (Metallurgy)	Class X
Department of Mine Surveying			
21.	Mr. Janardan Das	Lecturer in Mine Surveying	AMIE in Mining Engg.,

			M.Tech in Operation Research
22.	Mr. Pankaj Kumar	Lecturer in Mine Surveying	M.Tech in Mining Engg.
23.	Mr. Subhash Chandra Shil	Lecturer in Mine Surveying	B.E. in Mining Engg.
Department of Mining Engineering			
24.	Jb. Golam Sarware Jahan	Lecturer Mining Engineering & HOD	B.E. in Mining Engg., PGDBA (HRM & FM), MBA (HRM)
25.	Mr. Avijit Dutta	Lecturer Mining Engineering/ Deputed to HQ, DTE	B.E. in Mining Engg., M.Tech. in Renewable Energy Engg.
26.	Mr. Nikhil Jyoti Bhattacharjee	Lecturer Mining Engineering	B.E. in Mining Engg., M.Tech. in Operation Research
27.	Jb. Asikul Islam	Lecturer in Mine Surveying	B.Tech in Mining Engg.
28.	Mr. Biswanath Shaw	Laboratory Attendant	
Department of Science & Humanities			
29.	Dr. Sabitri Majhi	Lecturer in Mathematics & HOD	Ph.D in Applied Mathematics
30.	Mr. Arun Nandi	Lecturer in Humanities	M.Sc. in Economics
31.	Dr. Anup Kumar Hajra	Lecturer in Chemistry	Ph.D in Chemistry
32.	Dr. Debnath Raha	Lecturer in Physics	Ph.D in Physics
33.	Jb. Nazrul Islam	Lecturer in Mathematics	M.Sc. in Mathematics
34.	Mr. Prabhat Kumar Mazumder	Workshop Instructor/ Instructor (Fitting)	B.Com, ITI
35.	Mrs. Mousumi Roy	Laboratory Assistant (Chemistry)	B. Sc. in Chemistry

8. Profile of Principal-in-Charge

- a. Name: Biplab Chattarj
b. Date of Birth: 15.03.1973
c. Unique ID: 2001000053
d. Education Qualifications: M.E. in Electrical Eng
e. Work Experience:
 i. Teaching: 23 years
 ii. Research: Nil
 iii. Industry: Nil
 iv. Others: Nil
f. Area of Specialisation: Control System
g. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level: Circuit Theory, Microprocessor, Renewable Energy
h. Research guidance: Nil
i. Projects Carried out: Nil
j. Patents: Nil
k. Technology Transfer: Nil
l. Research Publications: Nil
m. No. of Books published with details: Nil

9. Fee: (As per Govt. Norms)

- Admission: Rs. 200/- (Per Year)
- Tuition Fee: Rs. 50/- (Per Month)
- Examination Fee: Rs.250/- (Per Semester)
- Caution Money: Rs. 35/- (One time and Refundable)

10. Procedure for Admission:

a. Eligibility Criteria of Applicants (1st year):

Citizenship: Must be an Indian Citizen.

Sl. No.	Name of the Course	Eligibility Qualification	Age criteria	Duration of the Course
1	Diploma in Engineering & Technology in different	Passed/ Appeared* Madhyamik or Class 10 Equivalent Board Examinations with Science/ Physical Science and	No upper age limit, but the candidate's age should not be	3 years

	disciplines (admission in the first year)	Mathematics from any recognised Board/ Council/ Institute. * subject to submission of pass certificates/ marksheet at the time of counselling/ admission.	less than 15 years as on 1st July of the year of admission.	
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b. Admission Procedure: Online application Form and Prospectus are available in the websites WBSCVT and <https://sctvesd.wb.gov.in/>

c. Application Fee: Rs. 450/- (for valid Kanyashree enrollees Rs. 225/-). Payment of application fee is to be made online through Netbanking/ Debit Card/ Credit Card/ UPI.

d. Admission criteria (2nd year):

Citizenship: Must be an Indian Citizen.

Sl. No.	Name of the Course	Eligibility Qualification	Age criteria	Duration of the Course
1	Diploma in Engineering & Technology in different disciplines (admission in the second year through lateral entry)	Passed/ Appeared* Higher Secondary or 10 +2 Board Examination or H.S. (Vocational) Examination with Physics/ Mathematics/ Chemistry/ Computer Science/ Electronics/ Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship as per table 8.4 of AICTE's Approval Process Handbook 2024-2027. * subject to submission of pass certificates/ marksheet at the time of counselling/ admission. OR Passed 10th +2 year ITI (continuous) shall be eligible for admission to Second year diploma course(s) in any branch of Engineering and Technology. Appearing ITI candidates are not eligible.	No age limit	2 years

- e. **Admission Procedure:** Online application Form and Prospectus are available in the websites WBSCVT and <https://sctvesd.wb.gov.in/>
- f. **Application Fee:** Rs. 450/- (for valid Kanyashree enrollees Rs. 225/-). Payment of application fee is to be made online through Netbanking/ Debit Card/ Credit Card/ UPI.

Being a Govt. Institution, no admission is allowed through Management quota.

For more details please visit- <https://sctvesd.wb.gov.in>

11. Information of Infrastructure and Other Resources Available:

a. Infrastructural Details:

Room No	Room type (mention class room/lab/toilet etc)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
MB/12	MINING ENGG LAB-II	64.08	YES	YES	YES
MB/11	MINING ENGG LAB-I	65.37	YES	YES	YES
MB/9	APPL. MECHANICS LAB	109.99	YES	YES	YES
MB	ELECTRICAL MACHINE LAB	106.13	YES	YES	YES
MB/8	MET. TESTING LAB	87.57	YES	YES	YES
MB/7	CLASSROOM	87.43	YES	YES	YES
MB/GET/1 & MB/LET/1	GENTS STAFF TOILET & LADIES STAFF TOILET	21.69	YES	YES	YES
MB /GF	TOILET	21.4	YES	YES	YES
MB/ FF	EXT METALLURGY & IMAGE ANALYSER LAB	43.31	YES	YES	YES
MB/24	CLASSROOM	43.17	YES	YES	YES
MB/23	CLASSROOM	43.68	YES	YES	YES
MB/13	NEW LANGUAGE LAB	106.05	YES	YES	YES
MB/14	SMART CLASS ROOM	87.57	YES	YES	YES
MB/15	CLASSROOM	64.35	YES	YES	YES
MB/16	CLASSROOM	36.69	YES	YES	YES
MB/17	CLASSROOM	65.08	YES	YES	YES
MB/18	BASIC SURVEY LAB	43.68	YES	YES	YES
MB/21	CNC LAB	17.16	YES	YES	YES
MB/GST/2	GENTS STAFF TOILET	21.54	YES	YES	YES

MB	TEACHER'S ROOM	147.23	YES	YES	YES
MB/ 2 ND YEAR ELECTRICAL	CLASSROOM	46.13	YES	YES	YES
MB/34	GEOLOGY LAB	46.43	YES	YES	YES
MB/32	T P CELL	24.56	YES	YES	YES
MB/31	DRAWING HALL	136.91	YES	YES	YES
MB/30	CLASSROOM	45.13	YES	YES	YES
MB/29	CLASSROOM	44.45	YES	YES	YES
MB/28	CLASSROOM	66.24	YES	YES	YES
MB/27	CLASSROOM	43.8	YES	YES	YES
MB/26	CLASSROOM	46.13	YES	YES	YES
GF WB/1	STRUCTURE & TRANSPORT LAB	83.98	YES	YES	YES
EE 3 RD YEAR	CLASSROOM	78.15	YES	YES	YES
WB/3	COMPUTER LAB	50.42	YES	YES	YES
WB/4	HEAT POWER LAB	59.80	YES	YES	YES
WB/5	STATIONARY STORE	61.26	YES	YES	YES
WB	MET. LAB	80.76	YES	YES	YES
WB/GENTS/ 1	GENTS STAFF TOILET	31.09	YES	YES	YES
WB/GENTS/ 2	GENTS TOILET	12.03	YES	YES	YES
WB/FF	SMART CLASSROOM	88.8	YES	YES	YES
WB/8	LIBRARY	212.14	YES	YES	YES
WB/VT	CLASSROOM	30.86	YES	YES	YES
WB	NODAL STORE ROOM	19.36	YES	YES	YES
WB	LIBRARY-EXT	18.81	YES	YES	YES
WB	VT COMPUTER LAB	42.55	YES	YES	YES
WB	TOILET	31.09	YES	YES	YES
WB	TOILET	12.03	YES	YES	YES
SF WB/13	SEMINAR HALL	82.62	YES	YES	YES
WB/GENT S/3 & 4	GENTS STAFF & STUDENT TOILET	31.09	YES	YES	YES
GF NB/2	HYDRAULICS LAB	90	YES	YES	YES
NB/4	SOIL & ENVT LAB	90	YES	YES	YES
NB	EE LAB	90	YES	YES	YES

NB	CLASSROOM	90	YES	YES	YES
NB	CHEMISTRY LAB	90	YES	YES	YES
NB	PHYSICS LAB	90	YES	YES	YES
NB	COMPUTER LAB	90	YES	YES	YES
NB	ELECTRONICS LAB	90	YES	YES	YES
NB	ROOM ASSOCIATED WITH CLASS ROOM(TEACHER'S ROOM)	12.1	YES	YES	YES
NB	TEACHER'S ROOM	12.1	YES	YES	YES
NB	TEACHER'S ROOM	2.853	YES	YES	YES
NB	TEACHER'S ROOM	2.853	YES	YES	YES
NB	TEACHER'S ROOM	12.1	YES	YES	YES
NB	TEACHER'S ROOM	12.1	YES	YES	YES
NB	TEACHER'S ROOM	2.853	YES	YES	YES
NB	TEACHER'S ROOM	2.853	YES	YES	YES
NB	STAFF TOILET	4.125	YES	YES	YES
NB	STAFF TOILET	4.125	YES	YES	YES
NB	STAFF TOILET	2.3	YES	YES	YES
NB	STAFF TOILET	2.3	YES	YES	YES
NB	STAFF TOILET	4.125	YES	YES	YES
NB	STAFF TOILET	4.125	YES	YES	YES
NB	STAFF TOILET	2.3	YES	YES	YES
NB	STAFF TOILET	2.3	YES	YES	YES
NB	STORE ROOM	9.02	YES	YES	YES
NB	STORE ROOM	9.02	YES	YES	YES
NB	STORE ROOM	6.21	YES	YES	YES
NB	STORE ROOM	6.21	YES	YES	YES
NB	STORE ROOM	9.02	YES	YES	YES
NB	STORE ROOM	9.02	YES	YES	YES
NB	STORE ROOM	6.21	YES	YES	YES
NB	STORE ROOM	6.21	YES	YES	YES
CAM	CAFETERIA	58	YES	YES	YES

12. Enrolment and Placement Details of students in the last 3 years:

SI No	Name of the Program	Number of students passed out			Number of students got placement/ apprenticeship		
		AY 2022-23	AY 2021-22	AY 2020-21	AY 2022-23	AY 2021-22	AY 2020-21
1.	Diploma in Civil Engineering	28		30	1		1
2.	Diploma in Electrical Engineering	58		61	26		15
3.	Diploma in Mechanical Engineering	30		61	14		16
4.	Diploma in Metallurgical Engineering	60		61	44		37
5.	Diploma in Mine Surveying	16		16	16		16
6.	Diploma in Mining Engineering	35		34	35		33

13. MoUs with Industries:

SI No.	Name of the Industry/ Centre	MoU Validity up to
1.	ARDENT COMPUTECH PVT. LTD. Salt lake City, Kolkata- 700 091	19.02.2027
2.	ASANSOL TECHNO WORLD COMPUTER CENTRE Asansol- 713 304	-
3.	INFORMATION TECHNOLOGY DEVELOPMENT BOARD Asansol Branch, Asansol- 713 304	-
4.	ACADEMY OF SKILL DEVELOPMENT Kolkata- 700 006	19.02.2027
5.	TECHHUB SOLUTIONS Kolkata- 700 078	27.02.2027

14. LoA and subsequent EoA till the current Academic Year: Annexed
