



Government of West Bengal  
Office of the Principal  
Hooghly Institute of Technology, Hooghly

NOTICE INVITING TENDER / QUOTATION

MEMO NO: HIT/ 19 / PS / 2025-26 / 12

DATE: 23/08/2025

Sealed quotations are being invited from qualified Contractors / Suppliers / Manufacturers / Dealers / Distributors etc. having requisite documents for the following work / items. **The sealed quotations complete in all respect must be submitted in the tender box on or before 12 noon of 15/09/2025.** The **Tender/Quotation Form and Description of work** can be obtained at free of cost from this office within working hours of the Institute except holiday or the same can be downloaded from the website: <https://polytechnic.wbtetsd.gov.in/hithooghly> and be used for the purpose. Quotations will be opened at 2.00 p.m. on 15/09/2025 at this Institute and Intending bidders are requested to be present at the time of opening of the quotations.

**NAME OF WORK: Purchase and Installation of CCTV set up with 2 (two) number of cameras and accessories at Hostel premises of this Institute. Details are given in the Tender/Quotation Form. Total Tender/Quotation value should not exceed Rs. 65,000/- (Sixty five thousand).**

*ms 23/08/2025*  
Principal-In-Charge  
Principal-In-Charge Hooghly Institute of Technology  
Hooghly Institute of Technology, Hooghly  
Govt. of West Bengal  
Hooghly

MEMO NO: HIT/ 19 / PS / 2025-26 / 12

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Copy forwarded with a request for making arrangement for display of this 'Notice Inviting Tender/Quotation' for wide circulation:

- 01) The Addl. District Magistrate(Development), Chinsurah, Hooghly.
- 02) The Commissioner of Police, Chandannagar Police Commissionerate, Chinsurah, Hooghly.
- 03) The Sabhadhipati, Hooghly Zillaparisad, Chinsurah, Hooghly.
- 04) The Chairman, Hooghly-Chinsurah Municipality, Hooghly.
- 05) The Principal/PIC, West Bengal Survey Institute, Bandel, Hooghly.
- 06) The Principal/PIC, Women's Polytechnic, Chandannagar, Hooghly.
- 07) The Postmaster, Head Post Office, Chinsurah, Hooghly.
- 08) Institute's Website: <https://polytechnic.wbtetsd.gov.in/hithooghly>

*ms 23/08/2025*  
Principal-In-Charge  
Principal-In-Charge Hooghly Institute of Technology  
Hooghly Institute of Technology, Hooghly  
Govt. of West Bengal  
Hooghly



**Government of West Bengal  
Office of the Principal  
Hooghly Institute of Technology, Hooghly**

**TENDER/QUOTATION FORM**

**TYPE OF WORK:** Purchase and Installation of CCTV set up with 2 (two) number of cameras and accessories at Hostel premises of Hooghly Institute of Technology, Hooghly.

TENDER / QUOTATION NO: HIT/ HOSTEL /NIT-2/2025-26

Date of publication of Tender / Quotation: 23/08/2025

Staring date of issuing Tender / Quotation form: 25/08/2025 (from 10.30 am to 4.50 pm)

Last date of issuing Tender / Quotation form: 13/09/2025 Up to 1.50 pm

LAST DATE FOR SUBMISSION OF TENDER / QUOTATION: Up to 12 noon, of 15/09/2025

OPENING OF TENDER / QUOTATION: AT 2.00 pm on 15/09/2025

**DESCRIPTION OF ITEMS REGARDING CCTV INSTALLATION AT HOSTEL OF HOOGLHY INSTT. OF TECHNOLOGY**

SL No	Item	Detail Items with Specification	Qty	Remarks	Total Price
01	CCTV set up with 2 (two) nos. of cameras and accessories including installation charge and commissioning charge plus extension of internet facility whenever necessary, etc.	i) Dome Camera 5MP Resolution, 30fps, 2.8mm lens, PoE, H.265+, Day/Night IR	2 nos.	For lobby/staircase areas (ground floor and 1 <sup>st</sup> floor)	
		ii) Network Video Recorder (NVR): 8 Channel, 2 SATA slots, H.265+ support, HDMI/VGA output	1 no.	Central recording & monitoring	
		iii) LED Display Monitor: 19-inch or larger, FHD (1920x1080), non-touch	1no.	Local monitoring	
		iv) HDMI Cable:	As required		
		v) Surveillance type Hard Disk: 4TB (surveillance grade)	1no.	Continuous video recording	
		vi) PoE Switch: 8-port PoE, with 24 Giga uplink with U Box	1no.	Power + data to cameras	
		vii) UPS: 2 kVA, with 30 min-1 hr backup	1no.	Power backup for NVR + PoE Switch	
		viii) Rack: Wall-mounted, lockable, minimum 6U	1no.	Secure housing of NVR, Switch, UPS	
		ix) CAT6 Cable: 305m (approximate, to be finalized after site survey)	As required		
		x) Power Distribution Accessories: MCB, power point sockets, casing, conduits	1set	With installation	
		xi) RJ45 Connectors: CAT6 compatible, crimping type	As required	Spare included	
		xii) Patch Cords: CAT6 factory-made, 1m & 2m	As required	For NVR, Switch, Monitor	
		xiii) Camera Mounting Accessories: Wall/ceiling brackets, junction boxes, screws, weather proof fittings	As required	For proper camera placement	
		xiv) Software & License: NVR management software, remote access via PC/Mobile App	Included with NVR	Provide user manual & training	
		xv) Installation & Commissioning: Camera placement, cable laying, termination, testing	Complete installation		
		xvi) USB Mouse: USB type, optical	1 no.	For NVR	

**Additional Technical & Conditions:**

- Cameras must support remote viewing via mobile app and PC.
- NVR must be configured with admin password and handed over securely.
- All cables should be laid in PVC casing/conduit for protection.
- Seller must provide local service support as per tender.
- Final cable length & accessories to be confirmed after physical site survey.

Place:

Signature of the Tenderer with seal

**Terms and Conditions:**

- 1 The duly sealed Tender / Quotation addressed to the Principal-In-Charge, Hooghly Institute of Technology, Vivekananda Road, Pipulpati, Hooghly, shall be submitted in the tender box kept at the Office of the Principal, H.I.T., Hooghly.
- 2 The tender / quotation papers including this tender / quotation form shall be duly signed and submitted by the tenderer.
- 3 Latest GST registration certificate, Trade Licenses, Income Tax, P. Tax clearance, Pan No and as well as other credentials if any should be enclosed with the quotations.
- 4 The Works / Items have to be supplied/ completed as per specification given.
- 5 The rates should include all cost of work/items including materials, labour, transportation, installation charge, taxes and others if any. No extra amount other than the quoted rate will be paid for any reason whatsoever.
- 6 The Purchase Committee reserves the right to accept or reject any or all of quotations without showing any reason thereof.
- 7 Acceptance of quotation and Work Order for all the items of the quotation is not also guaranteed.
- 8 Any counter condition may not be accepted and in that case the bid is liable for rejection.
- 9 A minimum warranty of 1(one) one year from the date of installation must be committed for all items.
- 10 Period for validity of the tender shall be 01(one) year from the date of publication of tender / quotation notice.
- 11 Delivery period within 02(two) weeks from the date of receipt of the purchase order / delivery order.
- 12 Technical specifications / Literature shall be enclosed with the tender.
- 13 If case any items / equipment / tools etc. found defective, the same shall be replaced by the vendor within 1(one) week from the date of communication in this regard.
- 14 Payment will be made against the bill as per prevalent rules / norms of State Government.
- 15 Supplier should submit their bill in triplicate along with a copy of delivery challan duly signed and stamped by the supplier.
- 16 Total quotation value should not exceed Rs. 65,000/- (Sixty five thousand).

**Declaration: I / We agree to abide by the terms & condition specified by the Institution in full.**

**Date:**

**Place:**

**Signature of the Tenderer with seal**