



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
B.P.C. INSTITUTE OF TECHNOLOGY  
KRISHNAGAR, NADIA, PIN-741101

Email Id- bpcitwb@gmail.com, Website-<https://polytechnic.wbtetsd.gov.in/bpcitkrishnagar>

Memo No: BPC/35/60

Date: 09/02/2026

### NOTICE INVITING QUOTATION

Sealed quotations are invited by the Principal- in-Charge, B.P.C Institute of Technology from bonafide agencies/vendors/qualified technician having experience in similar nature of maintenance work for COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP. Quotation Papers are to be downloaded from our website: <https://polytechnic.wbtetsd.gov.in/bpcitkrishnagar> and quotations should be submitted in original with filled up hard copies at the institute store.

#### DESCRIPTION OF WORK:

COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP OF B.P.C. INSTITUTE OF TECHNOLOGY.

#### TERMS & CONDITIONS:

##### A. ELIGIBILITY CRITERIA:

- Should have a valid Trade Registration from competent authority like Trade License, etc.
- Should have a valid PAN Card
- Should have experience in the mentioned work conducted in any Government office.
- Should have IT clearance and GST registration

##### B. PRICE QUOTATION:

- Rate should be quoted including the repairing work/maintenance work/service charge and cost of spare components as encountered during the servicing work.
- The rates quoted should be inclusive of all in, transport, loading, unloading, installation, GST, servicing charges and any breakages or damages occurred during the maintenance work.
- No extra amount other than quoted rate will be paid for any reason whatsoever.

##### C. OTHER CONDITIONS:

- The mentioned work should be completed in all respects within 30 (THIRTY) days from the issuance of the work order and satisfactory certificates are required from all the concerned authorities for final payment.
- The Tendering Authority reserves the right to accept or reject any tender in part or full without assigning any reason and shall have no obligation to accept the lowest offer.
- The Tendering Authority has the right to cancel the tender without assigning any reason at any stage.
- After completion of work in all respects including testing & demonstration bill in duplicate shall be submitted to the office of B.P.C Institute of Technology, Krishnagar, Nadia for payment.
- The servicing work must have a 1(one) year servicing guarantee from the date of work.

#### SUBMISSION OF QUOTATION:

The intending bidders would have to submit their sealed quotations along with all the following documents at the office of B.P.C Institute of Technology, Krishnagar, Nadia:

*Application (ANNEXURE-2), filled in format of Financial Bid (ANNEXURE-3) exclusively in the letter head of bidder, Self-attested photocopy of Trade Registration/ Trade License, Auditor Cert., PAN Card, GST Certificate, IT Documents, Bank Details in enclosed bank mandate form(ANNEXURE-A), Bank details is to be submitted with the bill after completion of work.*

**IMPORTANT DATES:**

- i. Date of Publication of NIQ. : 09/02/2026
- ii. Last Date of Submission: 18/02/2026 up to 1.30 P.M.
- iii. Date & Time of opening of the bid: 18/02/2026 at 3.00 P.M.

**OFFICE WORKING HOURS (for tendering purpose):**

11.00 am to 4:00 pm (Monday to Friday) and 11.00 am to 1:30 pm (Saturday)

For any other queries about the tender, bidders may contact the office of the institute on all working days during office hours except Sundays and Govt. holidays. **The bidders are requested to visit and inspect the Machine/Equipment mentioned in the Annexure-1 before submitting quotations for better understanding of the work.** One authorized person from each of the participated bidders will be allowed to be present at the time of opening of the tender.



Principal-in-Charge  
B.P.C. Institute of Technology  
Krishnagar, Nadia  
**Principal-in-Charge**  
B.P.C. Institute of Technology  
(Govt. of W.B.)  
Krishnagar, Nadia  
Date: 09/02/2026

Memo No: BPC/35/ 60 / (8)

**Copy forwarded for information and necessary action to:**

1. The Director, Directorate of Technical Education & Training, WB
2. The Office of the District Magistrate, Krishnagar, Nadia
3. The Sabhapati, Nadia Zila Parishad, Krishnagar, Nadia
4. District Industries Centre, Krishnagar, Nadia
5. Institute notice Board
6. Institute Website
7. The Store-in-Charge, B.P.C Institute of Technology, Krishnagar, Nadia
8. Office File



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B.P.C. Institute of Technology  
Krishnagar, Nadia  
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Krishnagar, Nadia



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Email Id- bpcitlwb@gmail.com, Website-https://polytechnic.wbtetsd.gov.in/bpcitkrishnagar

**Annexure -1**

Attached with NOTICE INVITING QUOTATION FOR COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP OF B.P.C. INSTITUTE OF TECHNOLOGY.

Vide memo no: BPC/35/60, dated: 09/02/2026

**Name of the work:** COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP OF B.P.C. INSTITUTE OF TECHNOLOGY.

Sl. NO	Detail Specification of repair and maintenance work	Quantity
1	Complete repair & maintenance of Welding Transformer by cleaning all the parts, overhauling of all parts, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set
2	Complete repair & maintenance of Pillar Drill Machine by cleaning all the parts, overhauling of all parts, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set
3	Complete repair & maintenance of Bench Drill Machine by cleaning all the parts, overhauling of all parts, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set
4	Complete repair & maintenance of Power Saw Machine by cleaning all the parts, overhauling of all parts including attachments, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set
5	Complete repair & maintenance of Hand Shearing Machine by cleaning all the parts, overhauling of all parts, replacement of all damaged and non-working parts, blades & raising of the foundation for proper working of the Machine.	1 set

**\*\* Welding Transformer in Welding Shop and Pillar Drill Machine, Bench Drill Machine, Power Saw Machine & Hand Shearing Machine in Fitting Shop are to be restored to proper working condition and demonstration to be given after completion of work.**

**NiB: Tenderers are requested to quote their rates including GST after physically inspecting the WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP to assess the quantum of work involved including the cost of inoperative components.**

Principal-in-Charge

B.P.C. Institute of Technology

Krishnagar, Nadia

Principal-in-Charge

B.P.C. Institute of Technology

(Govt. of W.B.)

Krishnagar, Nadia

Annexure -2

APPLICATION

Attached with NOTICE INVITING QUOTATION FOR COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP OF B.P.C. INSTITUTE OF TECHNOLOGY.

Vide memo no: BPC/35/60, dated: 09/02/2026

1	Name and address of Firm/Agency/Company/Qualified Technician.	
2	Telephone Number / Mobile Number	
3	E-mail Id	
4	Registration Number with ROC with date	
5	Details of Proprietor/Director/Partner/Authorized Signatory Name: Designation: Address: Telephone Number / Mobile Number:	
6	Any other information	

Declaration by the Bidder

This is to certify that I/We before signing this NIQ have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of the Bidder)  
Name and Address  
(Office Seal)

### Annexure -3

(TO BE SUBMITTED IN THE LETTER HEAD OF THE BIDDER)

No:

Date:

To  
The Principal-in-Charge  
B.P.C Institute of Technology  
Krishnagar, Nadia

**Subject:** SUBMISSION OF QUOTATION FOR COMPLETE REPAIRING AND MAINTENANCE OF WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP OF B.P.C. INSTITUTE OF TECHNOLOGY.

**Ref:** Vide memo no: BPC/35/60, dated: 09/02/2026

Respected Sir,

I am submitting herewith my rate for the work as detailed below for your kind favorable consideration.

**Name of Work-** Complete Repairing and Maintenance of Welding Transformer in Welding Shop and Pillar Drill Machine, Bench Drill Machine, Power Saw Machine & Hand Shearing Machine in Fitting Shop of B.P.C. Institute of Technology.

Sl. NO.	Detail Specification of repair and maintenance work	Quantity	Rate to be quoted including GST (Rs.) (In number and Word)
1	Complete repair & maintenance of Welding Transformer by cleaning all the parts, overhauling of all parts, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set	
2	Complete repair & maintenance of Pillar Drill Machine by cleaning all the parts, overhauling of all parts, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set	
3	Complete repair & maintenance of Bench Drill Machine by cleaning all the parts, overhauling of all parts, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set	
4	Complete repair & maintenance of Power Saw Machine by cleaning all the parts, overhauling of all parts including attachments, electrical wirings, replacement of all damaged and non-working parts & accessories and electrical wirings.	1 set	
5	Complete repair & maintenance of Hand Shearing Machine by cleaning all the parts, overhauling of all parts, replacement of all damaged and non-working parts, blades & raising of the foundation for proper working of the Machine.	1 set	

(Signature of the Bidder)  
Name and Address  
(Office Seal)

\*\* Welding Transformer in Welding Shop and Pillar Drill Machine, Bench Drill Machine, Power Saw Machine & Hand Shearing Machine in Fitting Shop are to be restored to proper working condition and demonstration to be given after completion of work.  
NB: Tenderers are requested to quote their rates including GST after physically inspecting the WELDING TRANSFORMER IN WELDING SHOP AND PILLAR DRILL MACHINE, BENCH DRILL MACHINE, POWER SAW MACHINE & HAND SHEARING MACHINE IN FITTING SHOP to assess the quantum of work involved including the cost of inoperative components.

