



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL

RANAGHAT GOVERNMENT POLYTECHNIC

RANAGHAT, NADIA, PIN-741201
E-Mail: ranaghatpolywb@gmail.com



QUOTATION NOTICE

Memo No-RAN/28-NIQ/247

Date:09-12-2025

Sealed Quotations are hereby invited by Principal in charge, Ranaghat Govt. Polytechnic from the bona fide and reputed Companies/ Agencies/ Traders/Vendors/ suppliers having PAN,IT clearance certificate, Trade license, GST registration certificate ,experience in similar nature of work and having all necessary credentials, for repairing various equipment, machines and tools in the workshop and laboratories of Mechanical Engg. Department of Ranaghat Government Polytechnic.

Sl No.	Name of the equipment/Machines require maintenance work	Located at	Tentative Scope of work / Description of work	Quantity
1.	UTM 10 T Capacity	Work Shop-I	Installation, commissioning and grouting with shifting of the item, Repairing & Replacement of jaws, oil pump, compression pad, hydraulic oil (if required) with Specimen for tensile test & compression test	1
2.	Charpy & Izod Impact Testing machine	Work Shop-II	Complete servicing and repairing, Replacement/repair of braking unit & Specimen for test	1
3.	Air Conditioning Tutor	Work Shop-II	Repairing/replacement of temperature sensor and general servicing(if required)	1
4.	Vapour compression refrigeration cycle tutor	Work Shop-II	Gas charging of compressor and general servicing(if required)	1
5.	Electro Pneumatic Trainer kit	Work Shop-II	Complete servicing and repairing, Replacement of hose pipes & hose connectors	1
6.	Shaping machine	Work Shop-I	Complete servicing and repairing including feed mechanism servicing	1
7.	Torsion testing machine	Room Number -116	Complete overhauling and introduction of graduated rotational unit	1
8.	Drilling machine	Work Shop-I	Foundation with bolts, washers and general servicing(if required)	1
9.	Separating & Throttling calorimeter	Work Shop-II	Complete overhauling, maintenance and re commissioning	1
10.	Dead weight pressure gauge calibration set up	Work Shop-II	Complete servicing and repairing with Replacement/repair of pressure gauge 4"	1
11.	Rotameter calibration set up	Work Shop-II	Replacement/repair of ball valve 1" and general servicing(if required)	1

Sl No.	Name of the equipment/Machines require maintenance work	Located at	Tentative Scope of work / Description of work	Quantity
12.	Rope Brake Dynamometer with motor & Accessories	Room Number -116	Replacement of RPM sensor and general servicing(if required)	1
13.	Static & Dynamic Balancing Apparatus	Room Number -116	Foundation and installation with Replacement of belt and general servicing(if required)	1
14.	Epicyclic gear Train & Holding torque Apparatus	Room Number -116	Replacement of RPM sensor 2 nos. and general servicing(if required)	1
15.	Cam Analysis Apparatus	Room Number -116	Repairing of electrical control unit with Replacement of RPM sensor & Replacement/repairing of motor (if required) & Introduction of hand operating system	2
<p>**Important Note: Actual volume and scope of work to be determined by the bidder at the time of inspection before submission of quotation and rate to be submitted accordingly. It is to be ensured that the equipment, machines runs properly after the maintenance work is completed.</p>				

In this regard all eligible and intending bidders are requested to visit the institution for inquiring the requirement for the concerned work during 11:30 am to 3:00 pm (Monday to Friday) and 11:30 am to 1:30 pm (Saturday) in any working day before the last date of submission of quotation . They are also requested to submit the quotation with rate for the same after inquiring and understanding the scope of works.

Important dates;

Date of Publication of NIQ: 09 /12/2025

Issuance of quotation paper from central store of the institute (free of cost): 09/12/2025 to 22/12/2025

The last Date of submission of quotation/bid :23/12/2025 (03:30 PM)

Date of opening of quotation/bid: 26 /12/2025 (12:30 PM)

Eligibility of bidder:

The bidder should have valid Trade Licenses, valid PAN, GST registration, IT clearance and should have experience of similar work .

Submission of bid:

The intending bidder should submit duly sealed Quotation along with all the following documents addressed to The Principal-in-Charge, Ranaghat Government Polytechnic, Millpara, Ranaghat, Nadia, West Bengal, PIN: 741201.

1. Filled in application in given format preferably in the Letter head of bidder (Annexure 1) ,
2. Filled in quotation/bid as per given format (Annexure 2)
3. Self attested photocopy of valid Trade Licenses, valid PAN, GST registration , IT clearance , Aadhar etc
4. Work credential of similar nature.

Other terms and conditions:-

1. The works has to be completed / items have to be supplied as per specification given/scope of work identified.
2. The rates should include all cost of work / items including materials, labour, transportation, and installation charges, taxes and other if any no extra amount other than the quoted rate will be paid for any reason whatsoever.
3. The purchase committee of Ranaghat Govt. Polytechnic reserves the right to accept or reject any or all the quotations without showing any reason thereof.
4. Acceptance of quotation and Work Order for all the items of the quotation is not also guaranteed.
5. If there is any change, update or correction in this NIQ then it will be notified in the notice board of the institute and institute official website (<https://polytechnic.wbtetsd.gov.in/ranaghatgovpoly>) only. Intimation to individual bidder will not be provided

6. Any counter condition may not be accepted and in that case the bid is liable for rejection.
7. A minimum warranty of 1(one) year from the date of completion of work must be committed for all items.
8. Period for validity of the NIQ shall be 01(one) year from the date of publication of quotation notice.
9. Work to be completed within 02(two) weeks from the date of issuing work order.
10. Payment will be made against the bill as per prevalent rules/norms of State Government.
11. Supplier should submit their bill in triplicate along with a copy of delivery challan duly signed and stamped by the supplier.
12. During submission of bill the supplier should submit a payment mandate in proper format with cancelled cheque.
13. **The quotation of the participants shall be accepted only if they visit the institute, inspect the items thoroughly and inquire the requirement of work to understand the scope of work before submission of their quotation.**

M.S.B.
9/12/25
Principal-in-Charge
Ranaghat Govt. Polytechnic
Ranaghat, Nadia
Principal-in-Charge
Ranaghat Govt. Polytechnic
(Govt. of W.B.)
Ranaghat, Nadia
Date:-09-12-2025

Memo No. RAN/28-NIQ/ 247/1(8)

Copy forwarded for information to:-

1. The Sub-Divisional Officer, Ranaghat, Nadia
2. The Block Development Officer, Ranaghat-II, Nadia
3. The Director of Technical Education and Training, W.B...for information and display in Departmental website
4. Notice Board of the Institute.
5. Institute's Website: <https://polytechnic.wbteds.gov.in/ranaghatgovpoly>
6. Store Keeper/ Store in charge, Ranaghat Govt. Polytechnic
7. Office file.
8. Guard file.

M.S.B.
9/12/25
Principal-in-Charge
Ranaghat Govt. Polytechnic
(Govt. of W.B.)
Ranaghat, Nadia

ANNEXURE-1

APPLICATION FORMAT

<TO BE SUBMITTED IN LETTER HEAD OF THE COMPANY/VENDOR>

To

The Principal in charge

Ranaghat Govt. Polytechnic

Mill Para, Near Ranaghat Jn. Railway station

Ranaghat, Nadia

PIN: 741201

Sub: repairing various equipment, machines and tools in the workshop and laboratories of Mechanical Engg. Department.

Ref: NIQ vide memo no: RAN/28-NIQ/247 Date: 09 /12 /2025

1	Name and address of Vendor/Agency/ Company	
2	Telephone no/Mobile No	
3	E mail id	
4	Registration No with ROC with Date	
5	<u>Details of Proprietor/Director/ Partner/ Authorized Signatory</u> Name Designation, Address Telephone No /Mobile No	
6	Any other information:	

Declaration by the Bidder:

This is to certify that I/We before signing this NIQ have read and fully understood all the terms and condition contained herein and undertake myself/ourselves to abide by them.

(Signature of the Bidder with date)
Name and Address
(with Seal)

ANNEXURE 2

FORMAT OF SUBMISSION OF PRICE QUOTATION/ FINANCIAL BID

<TO BE SUBMITTED IN LETTER HEAD OF THE COMPANY/VENDOR>

Ref: NIQ vide memo no: RAN/28-NIQ/247 Date:09 /12/2025

Sl No	Name of the equipment/Item	Make/Model	Description of Work	Total Qty.	Average Rate per unit including GST	Total Cost including GST
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
TOTAL VALUE (in Rs)						

(Signature of the Bidder)

Name and Address

(with Seal)