



GOVT. OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
ULUBERIA GOVERNMENT POLYTECHNIC  
ULUBERIA – 1 , BOALIA , HOWRAH - 711316

E-mail: uluberiagovpoly@gmail.com ; Mobile No : 7980372659 / 9679249429

Memo No : UGP/2021-22/AICTE / 154

Date : 18.03.2022

### **MANDATORY DISCLOSURE AS PER AICTE NORMS**

1.

Mandatory disclosure updated on 18/03/2022	
AICTE File no.	F.No. Eastern /2021-22/1-9435565751
date and period of last approval	Dt : 15.07.2021 , 2021 – 2022
Name of the institution	ULUBERIA GOVERNMENT POLYTECHNIC
Address of the institution	ULUBERIA - 1 ; BOALIA, ULUBERIA , HOWRAH, West Bengal - 711316
City & Pin code	Howrah & 711316
State/UT	West Bengal
Phone number with STD Code	033-26678222
FAX number with STD code	XX
Email:	<a href="mailto:uluberiagovpoly@gmail.com">uluberiagovpoly@gmail.com</a>
Website	<a href="https://polytechnic.wbtetsd.gov.in/uluberia-government-polytechnic">https://polytechnic.wbtetsd.gov.in/uluberia-government-polytechnic</a>
Nearest Railway station	Birshibpur Railway Station ( S.E.Railway ) , 9 km
Nearest bus stand	Boalia Busstand , 100 m
Nearest Airport (Dist in km)	Netaji Subash Chandra Bose International Airport , 65 km
Type of institution	Govt. Institution
Category(1) of the institution	Non Minority
Category (2) of the institution	Co – Education
Name of the Organization running the Institute	Technical Education Training & Skill Development Department, Govt. of West
Type of Organization	Govt of West Bengal
Address of Organization	Karigori Bhavan, New Town, Action Area III, Rajarhat , Kolkata , West Bengal
Registered with	NA
Registration date	NA
Website of organization (society / trust website)	<a href="http://www.wbtetsd.gov.in">www.wbtetsd.gov.in</a>
NAME of the Affiliating University	West Bengal State Council of Technical & Vocational Education & Skill Development
Address	Karigori Bhavan, New Town, Action Area III, Rajarhat , Kolkata
Website of the university	<a href="https://webscte.co.in/">https://webscte.co.in/</a>
Latest Affiliation Period	2021 – 22
Name of Director / Principal	Sri Tapas Kumar De
Exact - Designation	Principal – In – Charge
Phone No. with STD Code	7980372659
Fax No. with STD Code	XX
E - Mail Id	<a href="mailto:uluberiagovpoly@gmail.com">uluberiagovpoly@gmail.com</a>
Highest Degree	M.E.
Field of Specialization	Metallurgical Engineering

## **2. Governing Body**

- a. Sub- Divisional Officer , Uluberia – 1 , Howrah. – Chairman
- b. Sri Pulak Roy , MLA , Uluberia Dakshin Assembly Constituency - Member.
- c. General Manager, District Industries Centre, Howrah - Member.
- d. Nominee of AICTE Regional Officer - Member
- e. An Industrialist / Technologist / Educationist to be nominated by AICTE - Member.
- f. An officer ( Not below the rank of Dy. Director) nominated by the State Govt. – Member.
- g. Nominee of the W.B. State Council of Technical & Vocational Education & Skill Development. – Member.
- h. An Industrialist / Technologist / Educationist from the region nominated by the State Govt. – Member.
- i. Two Persons ( one lecturer and One Office Staff ) nominated by institute. – Member.
- j. Tapas Kumar De , Principal – In – Charge – Member Secretary

### 3. Academic Council :

Sl.No.	Name	Designation
1.	Shri Tapas Kumar De	Principal – In – Charge , President
2.	Shri Prasun Banerjee	Lecturer & HOD , ME & Secretary , Academic Council
3.	Shri Sudipta Sengupta	Lecturer & HOD ,CST – Member
4.	Shri Sukhendu Kar	Lecturer & HOD , CHE – Member
5.	Mrs. Shriya Ghoswami	Lecturer , CST – Member
6.	Mrs. Susmita Patra	Lecturer , CST – Member
7	Shri Amit Kumar Mondal	Lecturer , ME – Member
8.	Shri Subhajit Sahoo	Lecturer , ME – Member
9.	Shri Sukhendu Kar	Lecturer , ME – Member
10.	Shri Rajib Roy	Lecturer , EE – Member
11.	Shri Arnab Bera	Lecturer , Physics – Member
12.	Dr. Arpita Rakhsit	Lecturer , Chemistry – Member
13.	Shri Sudipta Manna	Lecturer , Mathematics – Member
14.	Smt. Monalisa Ghosh	Lecturer , Humanities – Member

4.	Name of the Department	Chemical Engineering
	Course	Diploma in Chemical Engineering
	Level	Diploma
	1 <sup>st</sup> year Letter of approval by the AICTE	2021 – 22
	Sanction Intake	60

5.	Name of the Department	Computer Science & Technology
	Course	Diploma in Computer Science & Technology
	Level	Diploma
	1 <sup>st</sup> year Letter of approval by the AICTE	2021 – 22
	Sanction Intake	60

6.	Name of the Department	Mechanical Engineering
	Course	Diploma in Mechanical Engineering
	Level	Diploma
	1 <sup>st</sup> year Letter of approval by the AICTE	2021 – 22
	Sanction Intake	60

7.	Name of Teaching Staff	Tapas Kumar De
	Designation	Principal – In – Charge
	Department	Metallurgical Engineering
	Date of joining of the Institution	15.02.2021
	Qualifications with class/Grade	M.E.
	Total Experience in Years	33 years.
	Papers Published	NO
	Papers presented in Conferences	NIL
	Phd Guide? Give field & University	NO
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NA
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	MHRD
	Interaction with Professional Institutions	YES

8.	Name of Teaching Staff	Shri Sudipta Sengupta
	Designation	Lecturer in Computer Science & Technology
	Department	Computer Science & Technology
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

9.	Name of Teaching Staff	Smt. Shriya Goswami
	Designation	Lecturer in Computer Science & Technology
	Department	Computer Science & Technology
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

10.	Name of Teaching Staff	Smt. Susmita Patra
	Designation	Lecturer in Computer Science & Technology
	Department	Computer Science & Technology
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

11.	Name of Teaching Staff	Shri Prasun Banerjee
	Designation	Lecturer in Mechanical Engineering
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

12.	Name of Teaching Staff	Shri Amit Kumar Mondal
	Designation	Lecturer in Mechanical Engineering
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

13.	Name of Teaching Staff	Shri Subhajit Sahoo
	Designation	Lecturer in Mechanical Engineering
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

14.	Name of Teaching Staff	Shri Sukhendu Kar
	Designation	Lecturer in Mechanical Engineering
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

15.	Name of Teaching Staff	Shri Rajib Roy
	Designation	Lecturer in Electrical Engineering
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

16.	Name of Teaching Staff	Smt. Monalisa Ghosh
	Designation	Lecturer in Humanities
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

17.	Name of Teaching Staff	Sri Arnab Bera
	Designation	Lecturer in Physics
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phds/Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

18.	Name of Teaching Staff	Sri Sudipta Manna
	Designation	Lecturer in Physics
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phd. / Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

18.	Name of Teaching Staff	Dr. Arpita Rakshit
	Designation	Lecturer in Chemistry
	Department	Mechanical Engineering
	Date of joining of the Institution	10.09.2018
	Qualifications with class/Grade	M.E.
	Total Experience in Years	Academic – 7year 3 month
	Papers Published	NO
	Papers presented in Conferences	NO
	Phd Guide? Give field & University	NA
	Phd / Projects Guided	NA
	Books published/IPRs/Patents	NA
	Professional Memberships	NO
	Consultancy Activities	NA
	Awards	NA
	Grants fetched	NA
	Interaction with Professional Institutions	NO

19. Establishment of Online Grievance Redressal Mechanism : <http://www.wbtetsd.gov.in/citizen/grievance>

20. Committee :

**1. Student Welfare Committee :**

- a) Rajib Roy , Lecturer in Electrical Engineering - Convener
- b) Susmita Patra , Lecturer in Computer Science & Technology - Member
- c) Prasanta Gunri , W.I. - Member .

**2. Examination Committee :**

- a) Prasun Banerjee - HOD & Lecturer in Mechanical Engineering - Convener .
- b) Shriya Goswami - Lecturer in Computer Science & Technology - Member .
- c) Susmita Patra - Lecturer in Computer Science & Technology - Member .

**3. Anti Ragging Committee :**

- a) Prasun Banerjee - Lecturer in Mechanical Engineering & HOD of ME - Convener .
- b) Shriya Goswami - Lecturer in Computer Science & Technology - Member .
- c) Susmita Patra - Lecturer in Computer Science & Technology - Member .
- d) Swadesh Bhowmik , Student of First Semester , CHE , Class Monitor – Member .
- e) Mahammad Sayadul Rahaman , Student of First Semester , CHE, Class Monitor – Member .
- f) Snehasish Chowdhury, Student of First Semester. CST,Class Monitor – Member .
- g) Pritam Majhi , Student of First Semester , CST , Class Monitor – Member .
- h) Debjit Kar , Student of First Semester , ME , Class Monitor – Member.
- i) Sk. Sahil , Student of First Semester , ME , Class Monitor – Member.

**4. Disciplinary Committee :**

- a ) Sudipta Sengupta - Lecturer in Computer Application & HOD of CST - Convener . .
- b ) Prasun Banerjee - Lecturer in Mechanical Engineering & HOD of ME – Member
- c ) Monalisa Ghosh - Lecturer in Humanities - Member

**5. Internal Complaint Committee :**

- a) Monalisa Ghosh , Lecturer in Humanities – Presiding Officer .
- b) Sudipta Sengupta , Lecturer in Computer Application & HOD of CST - Member .
- c) Arnab Bera , Lecturer in Physics - Member .
- d) Sikha Sanyal , Secretary , AIWC . – Member .
- e) Sk. Sahil , Student of First Semester , ME , Class Monitor – Member.
- f) Nibedita Pramanik , Student of First Semester , CHE – Member.
- g) Koyel Sinha , Student of First Semester , CST – Member.

**6. Green Campus Committee :**

- a) Prasanta Gunri - W.I. - Convener
- b) Swadesh Bhowmik , Student of First Semester , CHE , Class Monitor – Member .
- c) Mahammad Sayadul Rahaman , Student of First Semester , CHE, Class Monitor – Member .
- d) Snehasish Chowdhury, Student of First Semester. CST,Class Monitor – Member .
- e) Pritam Majhi , Student of First Semester , CST , Class Monitor – Member .
- f) Debjit Kar , Student of First Semester , ME , Class Monitor – Member.
- g) Sk. Sahil , Student of First Semester , ME , Class Monitor – Member.

**7. Training & Placement Cell :**

- a) Rajib Roy - Lecturer in Electrical Engineering -- Training & Placement Officer
- b) Sudipta Sengupta - Lecturer in Computer Application & HOD of CST .
- c) Prasun Banerjee - Lecturer in Mechanical Engineering & HOD of ME .

**8. Grievance Redressal Cell ( GRC ) for Faculty and staff .**

- a) Tapas Kumar De - Principal – In – Charge , Chairperson
- b) Sudipta Sengupta , Lecturer in Computer Application & HOD of CST - Member .
- c) Shriya Goswami - Lecturer in Computer Science & Technology - Member .
- d) One official from DTET - member

**9. Committee for SC / ST**

- a) Sudipta Sengupta , Lecturer in Computer Application & HOD of CST - Convener .
- b) Prasun Banerjee , Lecturer in Mechanical Engineering & HOD of ME - Member .
- c) Shriya Goswami , Lecturer in Computer Science & Technology - Member .
- d) Monalisa Ghosh , Lecturer in Humanities - Member
- e) Prasanta Gunri , W.I. – Member .

21. Fee Structure :

- a. Admission Fee Rs. 200 / - ( during admission in every year) & Tuition Fee Rs. 50/- per month
- b. Caution deposit Rs.35/- : ( Only at the time of admission )
- c. Session Charge : Rs. 50 /- Per Year

22. Admission Process :

Entrance test / admission criteria: JEXPO examination conducted by WBSCTVESD for first year admission and VOCLET examination for 2<sup>nd</sup> year examination .

23. Name of the Information Officer for RTI : Tapas Kumar De

Designation: Principal – In – Charge  
Phone number : 7980372659  
Email : uluberiagovpoly@gmail.com

24. Infrastructural information :

1. Classroom / Tutorial Room Facilities : 14 ROOMS
2. Laboratory Details : 18 LABS
3. Computer Centre Facilities : 1 Computer Lab
4. Library Facilities: 1 Library with 754 Volume & 39 Titles
5. Seminar Room : One No.
6. Cafeteria : One No.
7. Indoor Sports Facilities: One No.
8. Any other facilities: Filtered Drinking water supply
9. Computational Facilities: 50 Nos. Computers with 100 Mbps bandwidth LAN internet / Wi-fi connectivity.

25. Student Hostel : NIL

26. Academic Sessions : July to May

27. Examination system : Year / Sem : Semester

28. Counseling / Mentoring: Academic Council.

29. Career Counseling: By Training & Placement Officer.

30. Student Insurance : Students insurance done by WBSCTVESD .

31. Income & Expenditure Statement during Financial Year : 2021 – 22

SL. NO.	INCOME	AMOUNT ( RS.)	SL. NO.	EXPENDITURE	AMOUNT ( RS.)
1.	Tuition Fees collected from student	165000.00	1.	Salary Expenses	7350000.00
2.	Salary Grant from Govt.	7350000.00	2.	Computer Purchase	2700000.00
3.	Electricity Grant from Govt.	734000.00	3.	Furniture Procurement Expenses	6300000.00
4.	Telephone Grant from Govt.	25000.00	4.	Administrative Expenses	300000.00
5.	Other Expenses Grant from Govt .	300000.00	5.	Electricity	734000.00
6.	Computer Grant from Govt.	2700000.00	6.	Telephone	25000.00
7.	Furniture	6300000.00	7.	Repairing Expenses	87000.00
8.	Repairing Grant	87000.00	8.	Security & Sweeping Services Expenses	709000.00
9.	Security & Sweeping Services Grant	709000.00	9.	Tuition Fees collected from student deposited to Govt	165000.00
	<b>Total =</b>	<b>18370000.00</b>		<b>Total =</b>	<b>18370000.00</b>